

GOVERNMENT OF ASSAM
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION, ASSAM,**
KAHILIPARA, GUWAHATI-19.

No. DHE/CE/Roster/13/2021/27

Dated Kahilipara, the 01-09-2021

From:- Sri Dharma Kanta Mili, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19

To,
The Principal (All),
.....College/Mahavidyalaya.

Sub: Regarding approval of Roster of Teaching and Non-teaching staff.


Ref: Govt. letter No. AHE.342/2021/13, dated 11-08-2021

Sir,

In inviting a reference to the subject cited above, I would like to forward herewith letter bearing No. AHE.342/2021/13, dated 11-08-2021 in connection with preparation of roster register of your college and to request you to re-submit the proposal of your college preparing as per Govt. direction.

Please treat this matter as **top most urgent**.

Yours faithfully


Director of Higher Education, Assam
✓ Kahilipara, Guwahati-19.

College Establishment.
18.8.2021

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GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
ASSAM SECRETARIAT:::BLOCK'C' GROUND FLOOR
DISPUR:::GUWAHATI-6

No. AHE.342/2021/13

Dated Dispur, the 11th August,2021

From : Smt. B Nath ,ACS
Addl. Secretary to the Govt. of Assam.
Higher Education Department.

To : The Director Higher Education, Assam
Kahilipara, Guwahati-19

Sub : Proposal of Roster Register-reg.

Ref : DHE/CE/Roster/13/2021/54



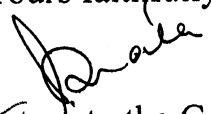
Sir/Madam,

With reference to subject cited above, I am directed to return herewith the proposal of Roster Register of 53nos Colleges as received vide letter under reference and request you to re-submit proposal in compliance with the following observation.

- 1.Roster Register should be prepared and authenticated as per OM of Personnel (B) Deptt and WPT & BC Department's guidelines.
- 2.Roster Should be in binding Register showing 2(two) roster points per page.
- 3.For each College there should be separate Register.
- 4.There should be separate Roster Register for Promotion & Direct recruitment.
5. For each cadre there should be separate Register.

Enclo- As stated above.

Yours faithfully,


Addl. Secretary to the Govt. of Assam,
Higher Education Department

RS
19/8/21