

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19.

No.DHE/CE/Roster/31/2021/06,

Dated Kahilipara, the 17th July'2021.

From: Shri D.K. Mili, ACS,
Director of Higher Education, Assam
Kahilipara, Guwahati- 19.

To,
The All Principal,
Provincialised/PDUAM/Govt. Model Colleges, Assam.

Sub: **Regarding submission of proposal for Administrative Approval/ Finance SIU
Approval for filling up to the vacant post of Grade-III and Grade-IV employee.**


Sir,

In inviting a reference on the subject cited above, I would like to request you to furnish proposal seeking Administrative Approval for filling up vacant post of Grade-III and proposal for Administrative and Finance SIU approval for filling up vacant post of Grade-IV of your college alongwith following documents which to be duly attested by you for onward submission to the Govt. for necessary approval within 10 days positively.

1. Copy of original post creation order.
2. Permanent Retention order of the post(s).
3. Copy of approved Roster and Notification.
4. List of employees cadre wise alongwith vacant post(s) and showing cause of vacancy.

The matter be treated as **MOST URGENT**.


Yours faithfully,


Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Dated Kahilipara, the 17th July'2021.

Memo No.DHE/CE/Roster/31/2021/06-A,
Copy to :

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-06.
2. The P.S. to the Hon'ble Minister Education, Assam, Dispur, Guwahati-06, for kind appraisal of the Hon'ble Minister, Education Assam.


Director of Higher Education, Assam
Kahilipara, Guwahati-19.