

GOVT. OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION :::::::::: ASSAM ::::::::::
KAHILIPARA ::::::::::::::: GUWAHATI-19.

No.DHE/PEN/LE/1047/2022/19

Dated Kahilipara the 19-06-2023.

From: Sri Dharma Kanta Mili, ACS,
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To,

1. ✓ The Registrar, (All)
(Newly upgraded from provincialised colleges to University)
2. Principal, (All)
.....Colleges/Mahavidyalaya of Assam.

Sub:- Regarding Last Pay Certificate.

Sir/Madam,

In inviting a reference to the subject cited above, I have the honour to request you to submit the last pay certificate in Form No-67 for Non-Gazetted and Form No-66 for all Gazetted staff in connection with the leave encashment benefit and GIS benefit in respect of retired incumbents of your institution for further taking necessary action at this end. Proposal for Leave Encashment benefit and G.I.S. should be submitted together for speedy disposal. Proposal for sanction of G.I.S. should be submitted at a individual case and bunch of GIS proposal may not be clabbed together. In case Pension/DCRG has been finalized by A.G. (A & E), Assam the 1st four pages may also be enclosed so that Leave Encashment Benefit can be sanctioned without further scrutiny of Service Book.

Yours faithfully



Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

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