

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTORATE OF HIGHER EDUCATION ,ASSAM
KAHILIAPARA, GUWAHATI-19

No.DHE/CE/AQ.11/2018/10

Dated Kahilipara the 14-08-2018

From : Smti Gitimoni Phukan, A.C.S.
Director of Higher Education, Assam
Kahilipara, Guwahati-19

To

The Principal,

.....(all) College,

Sub : Constitute Committee for sexual Harassment.

Ref : DHE's letter No. DHE/PEN/Misc-1/2015/9 dated 20/11/2015

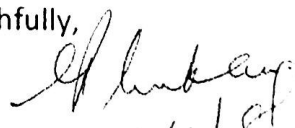
Sir,

In inviting a reference to the subject cited above, I have the honour to state that it has been observed that some colleges have not constitute the committee for Sexual Harassment at work place against women as per instruction given vide letter No. DHE/PEN/Misc-1/2015/9 dated 20/11/2015 (copy enclosed).

You are therefore, requested to constitute a committee for Sexual Harassment at work place against women by taking the faculty member, administrator, student representative and legal expert as early as possible and sent the compliance report on or before 20/8/2018.

The matter may be treated as Most Urgent.

Yours faithfully,


14/8/18
Director of Higher Education, Assam
Kahilipara, Guwahati-19

(4)

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION:::ASSAM
KAHILIPARA:::GUWAHATI-19

No. DHE/PEN/Misc-1/2015/9

Dated 20/11/2015

From:- Shri P. Jidung, M.A.,M.Phil.,LL.B.,AES
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, ✓
The Principal
All Colleges.

Sub:- Regarding submission of status report

Sir,

With reference to the subject cited above, I am appreciating your action taken in your college and submission of status report regarding anti-ragging, functioning of committee for sexual harassment at work place etc. In this regard, Govt. of Assam, Education Deptt. has also requested us to submit a detail report against each point in the interest of students community as noted below.

1. Anti-Ragging measures adopted

- (a) Constitute an Anti-ragging Vigilance Committee by the teaching staff.
 - (b) At least 2(two) help line numbers.
 - (c) Undertaking/Affidavit to be submitted by the students at the time of admission.
 - (d) Poster, banner to be displayed inside and outside the college campus.
- (all these in formations are to be uploaded in your college website and prospectus)

2. Functioning of committee for Sexual Harassment at work place against women.

- (a) Constitute a committee by the faculty, administrator, students representative and legal expert.

3. Tutorial and Remedial classes taken in the Institutions

- (a) Number of tutorials and remedial classes to be organized by the concerned academic department separately along with a detail report.

Stress Management for the final year students.

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- (a) Constitute a stress management committee/students counseling cell and submit report regarding spiritual awareness, organizing workshop etc. as per UGC guideline.

5. Attendance monitoring system vise-a-visa UGC/AICTE guideline.

Name of the departments & No. of students	Name of professors with designation (working against sanction post)	Total no. of classes allotted				Total no. of classes attended/total				Total hours of classes taken by college teachers	Remarks
		Aug st	Sept	Oct	Nov	Augst	Sept	Oct	Nov		

Measures taken by the Institutions for career counseling and placement of students.

6. (a) Constitute a career counseling cell to provide career guidance and placement information to the students as per UGC guidelines and submit report.

7. Any innovative scheme/Programmes taken by the institutions

- (a) Self defence
- (b) Spoken English
- (c) Personality development of students
- (d) Foreign language study
- (e) Free yoga, Blood donation camp, free of dirt impurity from the college campus etc.
- (f) N.C.C. etc
- (g) B S & G (Rover & Ranger) for college students.

You are therefore requested to submit a detail report (both soft & hard copy) against each point

Yours faithfully,

Director of Higher Education, Assam
Kahilipara, Guwahati-19.

nc