

GOVT. OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19.

No. DHE/Budget/Allotment/1/2018/91

Dated Kahilipara, the, 22nd Nov/2018

From : Smti Gitimoni Phukan, ACS,
Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

To,

- ✓ 1. The Principal, All Provincialised Colleges & PDUAM of Assam.
- 2. The Dy. Director of Higher Education, Assam, Kahilipara, Ghy-19.
- 3. The Dy. Director of Sanskrit Education, Assam, Kahilipara, Ghy-19.

Sub: Submission of proposal for requirement of fund under 7th pay revision of UGC arrear w.e.f. 01.04.2016 to 28.02. 2018, 01-03-2018 to 30-09-2018 and additional requirement of fund w.e.f. 01.10.2018 to 28.02.2019 .

Ref: Govt. letter No.1. BB.106/2018/03, dtd. 15.10.2018,
2. AHE.598/2018/27, dtd. 05.11.2018
3. AHE.598/2018/28, dtd. 07.11.2018.

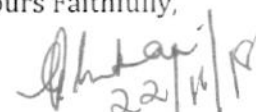
Sir,

In inviting a reference to the subject cited above, I have the honour to request you kindly to submit the following proposal for budget requirement as per format as indicated below to this Directorate at the earliest on the basis of finalization of pay fixation as per 7th UGC pay revision .

1. Proposal for additional budget requirement w.e.f. 01.10.2018 to 28.02.2019, as per Annexure-E&F.
2. Proposal for current arrear salary (7th pay revision of UGC arrear) w.e.f. 01.03.2018 to 30.09.2018 alongwith individual due and drawn statement as per Annexure-C&D
3. Consolidated statement of requirement of Sl no. 1 and Sl No.2 as per Annexure-G.
4. Form B I as per prescribed format for requirement of shortfall of requirement from 01-03-2018 to 28-02-2019.
5. Proposal for arrear salary (7th pay revision of UGC arrear) w.e.f. 01.04.2016 to 28.02. 2018 alongwith individual due and drawn statement and with summary statement showing both 100% and 50% as per Annexure-A&B.

This may please be treated **MOST URGENT.**

Yours Faithfully,


22/11/18
Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

ANNEXURE -A

ARREAR SALARY STATEMENT OF 7TH PAY REVISION OF UGC SCALE IN RESPECT OF
 DESIGNATION OF COLLEGE / MAHAVIDYALAYA W.E.F. 01-04-2016 TO 28-02-2018

Period	Basic Pay	To Be Drawn				Already Drawn							Difference	50% of Difference in Col. 12
		D.A.		H.R.A	Total	Pay	Grade Pay	Total Basic Pay	D.A.		H.R.A.	Total		
		Percent	Amount						Percent	Amount				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total -														

Seal and Signature of DDO

ANNEXURE -B

Summary of arrear salary statement of 7th Pay Revision of UGC Scale of
College / Mahavidyalaya for the period from 01-04-2016 to 28-02-2018

Sl. No.	Name of Beneficiary	100% Claim as per Col. 12 of Annexure-A	50% Claim as per Col. 13 of Annexure-A	Remarks
1	2	3	4	5
Total				

Seal and Signature of DDO

ARREAR SALARY STATEMENT OF 7TH PAY REVISION OF UGC SCALE IN RESPECT OF

DESIGNATION OF COLLEGE / MAHAVIDYALAYA W.E.F. 01-03-2018 TO 30-09-2018

Period	Basic Pay	To Be Drawn				Pay	Already Drawn						Difference (Col.5 - Col.11)	50% of Difference in Col. 12
		D.A.		H.R.A.	Total		Grade Pay	Total Basic Pay	D.A.		H.R.A.	Total		
		Percent	Amount						Percent	Amount				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total -														
50% of Total														

Seal and Signature of DDO

ANNEXURE - D

Summary of arrear salary statement of 7th Pay Revision of UGC Scale of
College / Mahavidyalaya for the period from 01-03-2018 to 30-09-2018

Sl. No.	Name of Beneficiary	100% Claim As per Col. 12 of Annexure- C	50% Claim As per Col. 13 of Annexure-C	Remarks
1	2	3	4	5
Total -				

Seal and Signature of DDO

ANNEXURE – E

Salary Statement of 7th Pay Revision of UGC Scale in respect Designation
..... Of College / Mahavidyalaya w.e.f. 01-10-2018 to
28-02-2019

Period	Basic Pay	D.A.		H.R.A.	M.A.	C.C.A.	R.R.A.	Special Allowance	Others allowances if any	Total
		Percent	Amount							
1	2	3	4	5	6	7	8	9	10	11
Total -										

Seal and Signature of DDO

ANNEXURE – F

Summary of arrear salary statement of 7th Pay Revision of UGC Scale of

College / Mahavidyalaya for the period from 01-10-2018 to 28-02-2019

Sl. No.	Name of Beneficiary	100% Claim As per Col. 12 of Annexure-E	Remarks
1	2	3	4
Total -			

Seal and Signature of DDO

Consolidated statement for 50% of Salary from 01-03-2018 to 30-09-2018 and 100% of Salary from 01-10-2018 to 28-02-2019
(7th Pay Revision of UGC Scale)

Particulars	Basic Pay	D.A.	H.R.A.	M.A.	C.C.A.	R.R.A.	Special Allowance	Others allowances if any	Total
1	2	3	4	5	6	7	8	9	10
50% of total as per Column -4 Annexure -D									
100% of total as per Column - 3 Annexure -F									
Total requirement (to be reflected in Form -B1)									

Seal and Signature of DDO

PROFORM B-I
PROPOSAL FOR ALLOTMENT OF FUND UNDER BUDGET GRANT
(TO BE USE BY THE DRAWING AND DISBURSING OFFICER)

Budget Proposal No. _____

D.D.O. Code at Column 'a' _____

Department Code:- _____

With Effect from 1.4.2018 -31.03.2019

Dated: _____

Name of D.D.O. & Designation :- at Column "b" _____

Name of Treasury :- at Column 'c' _____

Name of Department :- Education (Higher) Department _____

Sl.No.	D.D.O Code	Name of D.D.O.s	Grant No.	Major Head	Sub-Major Head	Minor Head	Sub-Head	Sub Sub Head	Detail Head	Sub Detail Head	Plan/Non Plan	GA/ SSA	Rs. in lakh		Budget allotment Received	Expenditure incurred till date	Balance fund available	Additional requirement of fund	Name of Treasury
													Voted /Charges	Requirement of Fund					
	a	b	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	c
1			26	2202	03	103	4556	000	01	01 (B.P)	EE.Estt.Etc.	G.A	V						
2			26	2202	03	103	4556	000	01	02 (D.A)	EE.Estt.Etc.	G.A	V						
3			26	2202	03	103	4556	000	01	04 (Other allowances)	EE.Estt.Etc.	G.A	V						
4			26	2202	03	103	4556	000	01	06 (M.A)	EE.Estt.Etc.	G.A	V						
5			26	2202	03	103	4556	000	01	07 (H.R.A)	EE.Estt.Etc.	G.A	V						
6			26	2202	03	103	4556	000	01	15(Special Pay)	EE.Estt.Etc.	G.A	V						
7			26	2202	03	103	4556	000	01	20 (RAA)	EE.Estt.Etc.	G.A	V						

Total Rs.

Rupees (

) Only

Signature of the D.D.O/Principal