

GOVERNMENT OF ASSAM  
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION**, ASSAM,  
KAHILIPARA, GUWAHATI-19.

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No. DHE/CE/Misc/51/2020/02

Dated Kahilipara, the 23-06-2020

From:- Smti. Gitimoni Phukan, A.C.S.  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

To,  
✓ The Principal (All),  
.....College,

Sub: Regarding fixation of pay for CAS Promotion.

Sir,

In inviting a reference to the subject cited above, I would like to inform you to submit following mentioned documents/information along with the Proposal regarding fixation of pay of CAS Promotion in respect of Assistant/Associate Professor in various stages of provincialised colleges of Assam.

1. Approval of Appointment.
2. Regularisation of service in UGC Scale, if any.
3. Previous Placement Notification (s) copy where applicable.
4. Previous fixation order (s) copy where applicable.
5. I.P.S. under 7<sup>th</sup> UGC pay structure.
6. Copy of Notification of placement in respective stage.
7. Attested copy of Service Book with up-to-date entries.
8. Ph.D./M.Phil advance increment order copy where applicable.
9. Ph.D./M.Phil acquired Notification where applicable.
10. IPR/MPR.
11. Order copy of pay Protection from Govt./DHE where applicable.

Yours faithfully

*Gitimoni Phukan*  
24/6/2020

Director of Higher Education, Assam  
Kahilipara, Guwahati-19.