



GOVERNMENT OF ASSAM

GOVT. OF ASSAM

OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM

KAHILIPARA :::: GUWAHATI

e-mail: assam.nep2020@gmail.com

No. DHE/NEP-2020/2022/35

Dated: Kahilipara, 12th June, 2023

N O T I C E

This is to notify that Universities and Colleges are to set-up **Admission helpdesk** for assisting the students for application to UG programme in the Common Admission Portal in Samarth e-Gov suite.

In this regard, the concerned Registrars and Principals are requested to entrust a team led by Nodal Officer, Samarth of the Institution and Admission & SLC Module Coordinator with co-opted members from amongst the Faculty members and students of the College, as deemed necessary for UG admissions in their concerned University and Colleges. The team will be trained on the processes and procedures pertaining to application in the portal via a Video conference tomorrow at 3 P.M on 13th June, 2023. The link for the VC will be provided on the official e-mail ID in the colleges have received the Institutional Logins for the Samarth portal. **Dedicated helpline number(s) wherein the applicants can reach out to the Admission team is/are to be uploaded in the College website with enough visibility for students to view conveniently.**

Additionally, upon completion of all discipline mapping in the Samarth e-gov portal, the colleges have to take a screenshot of the final mapped disciplines and upload the screenshots of the consolidated mapped disciplines as displayed in the portal or upload the officially signed printed form of the screenshot in the Google form link which will be provided tomorrow in the official e-mail ID. **The form has to be filled up by logging with the official e-mail IDs and will be considered as approved by the competent authority of the Institution.** Once the Google form with all details are submitted, it will be considered as final discipline mapping which will be then visible for students once they apply through the student Admission portal.

Yours sincerely

Director of Higher Education, Assam
Kahilipara, Guwahati-19

Memo No. DHE/NEP-2020/2022/35-A

Dated: Kahilipara, 12th June, 2023

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information and necessary action.
2. Prof. Sanjeev Singh, Principal Investigator, SAMARTH e-Gov suite, Ministry of Education, Govt. of India for information and necessary action.
3. The President and Secretary, Assam College Principals' Council for information and necessary action.
4. The Principal (all) Govt. / Provincialized/PDUAM/Govt. Model Colleges for information and necessary action.
5. The President and Secretary, Assam College Teachers Association for information and necessary action.
6. The P.S. to the Hon'ble Minister, Education, Dispur, Guwahati-6 for information.
7. The P.S. to Addl. Chief Secretary to the Govt. of Assam, Higher Education department, Dispur, Guwahati-6 for information.
8. Dr. Pranjal Protim Barua, OSD, DHE and Nodal Officer, SAMARTH e-Gov suite, Assam for information and necessary action.

Director of Higher Education, Assam
Kahilipara, Guwahati-19