

**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI – 19**

No.DHE/CE/Misc/16/2023/29

Dated 30/05/2023

N O T I C E

In continuation of this office earlier letter No No.DHE/CE/Misc/16/2023/25 dated 30/05/2023, this is to inform all the appointee who have received appointment letter for various Provincialised/PDUAM/Govt. Model College from the Director of Higher Education, Assam on 25th May 2023 should joint their duties within **1st June 2023 to 15th June, 2023** and submit one notarized Affidavit and additional Affidavit as per format enclosed (Annexure-II) is applicable to Grade-III & IV employees only and relevant undertakings as per format enclosed herewith.

All the concerned principals are directed to allow them to join within **1st June 2023 to 15th June, 2023** and thereupon college the relevant undertaking(s) and notarized Affidavit(s) from the candidate to be kept for official record (both in physical and digital from).

The Matter is to be treated as **MOST URGENT**.

- 1) **Joining Letter**
- 2) **Undertaking for NPS**
- 3) **Undertaking for "Small Family Norms".**
- 4) **Notarized affidavit as per provisions of the Personnel (B) Department O.M. No.ABP.78/2021/01, dated 18/11/2021. (Annexure-I)**
- 5) **Notarized affidavit as per provisions Assam Ordinance No. III of 2023 (The Assam Mobility of Employees of State Government and Other Establishment (For Optimal Utilization of Available Manpower for Efficiency) Ordinance, 2023 (Applicable for Grd-III and Grd-IV) (Annexure-II)**


Sd/-(D.K. Mili, ACS)
Director Higher Education, Assam
Kahilipara, Guwahati – 19

Memo No.DHE/CE/Misc/16/2023/29-A

Dated 30/05/2023

Copy for information and necessary action to:-

1. The Principal of all concerned colleges.
2. All concerned appointees.
3. The office guard file.


Director Higher Education, Assam
Kahilipara, Guwahati – 19

1) Dummy Joining letter:-

To

The Principal
..... College...

Date :

Sub : Joining letter for the post of ...(designation).

Ref : (appointment letter No.....)

Sir,

With reference to the subject cited, I have the honour to inform you that I have joined as ...(designation)...today on ...(date).. at.. (time)... in the Office of the Principal..... College/Mahavidyalaya vide appointment letter No.and dated

This is for favour of you kind information and necessary action.

Enclosures:-

- 1) Joining Letter
- 2) Undertaking for NPS
- 3) Undertaking for "Small Family Norms".
- 4) Notarized affidavit as per provisions of the Personnel (B) Department O.M. No. ABP.78/2021/01, dated 18/11/2021
- 5) Notarized affidavit as per provisions Assam Ordinance No. III of 2023 (Applicable for Grd-III and Grd-IV)

Yours Faithfully

Name:
Designation
Address

2) Undertaking before the appointing authority as prescribed by the Finance (Budget) Department vide letter No. B.W.3/Pt-II/1, dtd. 25.01.2005 regarding acceptance of "New Pension Scheme" as under:-

"I understand and accept that Government servant joining the service in the State Government on or after 01.02.2005 shall not be governed by the existing Assam Service (Pension) Rules, 1969 and orders issued there under from time to time and that their pension and other retirement benefits will be governed by a set of New Pension Rules, which are being introduced in the line with the Contributory Pension Scheme of Government of India".

Date :
Palce:

Signature of the Candidate
Designation
Address

3) Undertaking/affidavit that the time of joining as-

"I,.....(Name), appointed as.....(Designation) in.....Department of Government of Assam do hereby solemnly affirm and declare that, I voluntarily and without duress agree to the terms and conditions mentioned in the appointment order. I also solemnly affirm and declare that I satisfy all the qualifying criteria of the post to which I am appointed to. I also declare that I do not have more than one wife living (applicable for male candidates) / have married a person who has wife living (applicable for female candidates). I also further declare that I do not have more than two living children on or after 01-01-2021 from a single or multiple partners. In case of any detection to the contrary in due course, I shall be summarily discharged from the Service."

Date :
Palce:

Signature of the Candidate
Designation
Address

4) Notarized Affidavit as per provisions of the Personnel(B) Department O.M. No. ABP.78/2021/01, dated 18/11/2021. Format of the affidavit is enclosed in Annexure-I.

ANNEXURE - I

AFFIDAVIT

I..... son/daughter/wife ofaged.....years, resident of
(Mention full postal address), do hereby declare the followings to facilitate my appointment to the below mentioned post, without Police Verification Report:-

1. That I am citizen of India by.....and a resident of the aforesaid locality.
2. That I am a selected candidate for the post of which was advertised vide no.....and the final selection list of which was published/intimated vide no..... Dated.....
3. That contact telephone number(s) is/are..... and my e-mail id (if any) is.....
4. That, I hereby declare that there is no pending criminal case against me.
5. That, I have not been convicted of any offence involving moral turpitude and have not been dismissed from service by the Union Government or by a State Government or any Local/ Autonomous Body.
6. That, I am not a member of or associated with anybody or association declared unlawful.
7. That, there is nothing in my character and antecedents which renders me unsuitable for appointment to the above-mentioned post.
8. That, if anything is found contrary to the declarations made herein above in this affidavit, and if the Appointing Authority is satisfied that such finding renders me unsuitable for the service, may discharge/remove or dismiss me from the Service without assigning any reason or divulging the findings. In such an event, I will have no claim or grievance against the appointing authority/authorities and I shall be liable to be prosecuted under the Law.
9. That, the statements made in paragraphs 1 to 8 above are true and correct to the best of my knowledge and belief and no part of it is false and nothing material has been concealed there from.

And I sign this affidavit today on20.....at.....

Identified by me

Advocate,.....

DEPONENT

Solemnly affirmed and declared before me by the deponent who is identified by....., Advocate,.....on this.....day of, 20.....at.....

- 5) Notarized affidavit as per provisions Assam Ordinance No. III of 2023 (The Assam Mobility of Employees of State Government and Other Establishment (For Optimal Utilization of Available Manpower for Efficiency) Ordinance, 2023 (Applicable for Grd-III and Grd-IV)

ADDITIONAL AFFIDAVIT

In reference to the Assam Ordinance No. III of 2023 (The Assam Mobility of Employees of State Government and Other Establishment (For Optimal Utilization of Available Manpower for Efficiency) Ordinance, 2023 notified on 17th May, 2023 applicable in regard to Grade-III and Grade-IV, I hereby declare that I have no objection to following the applicable rules laid therein and any amendments made in the Principal Act strictly in reference to aforementioned Ordinance.

Since, the ordinance is in effect at the time of my appointment/joining and related statutory procedure to bring the ordinance into effect as per the applicable Principal Act may come at a later stage, I hereby solemnly declare that I will not claim the clauses in the Ordinance thereupon getting incorporated in the Act at a stage later than my appointment/joining to the said post be treated as rule/clause not applicable with retrospective effect.

I, _____ of _____ College joining in the post of _____ hereby state that I will comply with all relevant O.M/ Notification issued by Govt. from time to time in general and in reference to this ordinance in particular.

I sign this affidavit on _____ at _____ in presence of _____ as the witness.

Signature of the Witness

Signature of the Candidate