

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION; ASSAM
KAHILIPARA, :::::GUWAHATI-19.

No. DHE/EG/ICCASH/82/2023/3

Dated Kahilipara, the 13/06/2023

NOTIFICATION

Subject: Constitution of Internal Complaints Committee for Sexual Harassment at the Workplace

In accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressed) Act, 2013, the Internal Complaints Committee (ICC) for addressing cases of sexual harassment at the workplace is reconstituted with the following members:

1. Chinmoyee Talukdar, AES Dy. Director of Higher Education, Assam	Presiding Officer
2. Sumitra Dev, AES Dy. Director of Higher Education, Assam	Member
3. Sri Nayan Mani Sharma Financial Adviser, O/o DHE, Assam	Member
4. Chilarai Goyari, Superintendent, O/o DHE, Assam	Member
5. Lily Bhuyan, Sr. Asstt., O/o DHE, Assam	Member
6. Semim Akhtar Hussain Psychologist (SFBT) & Representative from NGO	External Member
7. Monika Thakuria, Sr. Asstt., O/o DHE, Assam	Member

The responsibilities of the ICC include:

- Receiving and addressing complaints of sexual harassment from employees.
- Conducting inquiries and investigations in a fair and impartial manner.
- Taking appropriate actions to redress complaints and prevent the recurrence of sexual harassment.
- Ensuring confidentiality and privacy throughout the complaint resolution process.
- Maintaining records of complaints and their resolutions.

All employees are encouraged to familiarize themselves with the policy on prevention and redressal of sexual harassment, which outlines the procedure for filing complaints and the support mechanisms available.

Let us work together to foster a better and safe workplace environment that promotes dignity, respect, and gender equality.


Sd/-(D.K. Mili, ACS)
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No. DHE/EG/ICCASH/82/2023/3-A

Dated Kahilipara, the 13/06/2023

Copy for information to:-

1. P.S to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department, Dispur, Ghy-6
2. P.S to Secretary to the Govt. of Assam, Higher Education Department, Dispur, Ghy-6
3. The Person Concerned, for information and necessary action.


Director of Higher Education, Assam
Kahilipara, Guwahati-19.