

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA.....GUWAHATI-19  
\*\*\*\*\*

No.DHE/PEN/Misc/202/2019/35

Dated Kahilipara the 12-03-2020

From. Smti Gitimoni Phukan, ACS  
Director, Higher Education, Assam  
Kahilipara, Guwahati-19.

To ✓ The Principal (all),  
Govt./Provincialised Colleges of Assam

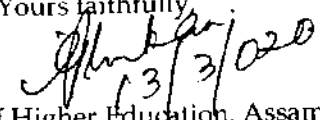
Sub. Regarding "NCC Courses" and Awareness of Fundamental Duties".

Ref. Govt. letter No.AHE.881/2017/129, dated22-01-2020.

Sir,

With reference to the Govt. letter on the subject cited above, I would like to forward herewith a copy of Govt. letter No.AHE.881/2017/129, dated22-01-2020, along with its enclosures and to request you kindly to take necessary action as per content of the letter.

Yours faithfully,

  
13/3/20  
Director of Higher Education, Assam  
Kahilipara, Guwahati - 19.

Memo No.DHE/PEN/Misc/202/2019/35-A

Dated Kahilipara the 12-03-2020

Copy to:

- 1) The Deputy Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information.

✓  
Director of Higher Education, Assam  
Kahilipara, Guwahati - 19.

(34)

①  
10/2

**GOVERNMENT OF ASSAM  
HIGHER EDUCATION DEPARTMENT  
DISPUR: GUWAHATI-6**

No.AHE.881/2017/129

Dated Dispur the 22<sup>nd</sup> January, 2020

From: Shri P. C. Phukan  
Under Secretary to the Govt. of Assam  
Higher Education Department.

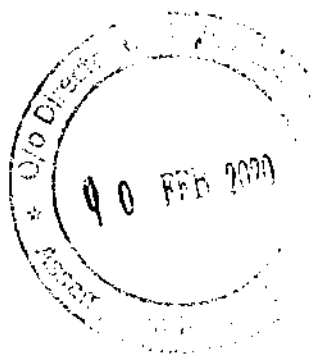
To: The Director of Higher Education, Assam  
Kahilipara, Guwahati-19

Sub: Reg- "NCC Courses" and "Awareness of Fundamental Duties".

Madam,

With reference to subject cited above, I am directed to enclose herewith the copy of letter No. 7029/08/Incentives/P&C/NCC 17/12/2019 received from NCC Directorate, NER and D.O No. H.11011/02/2016-CDN(PT) dtd. 6/11/2019 received from Secretary, Ministry of Human resource Development, Govt of India which is self explanatory and request you to take necessary action from your end.

Encl- As stated.



Yours faithfully

*P. C. Phukan*  
Under Secretary to the Govt. of Assam  
Higher Education Department



ब्रिगेडियर आर के सिंह  
उप महानिदेशक  
**Brig R K Singh**  
Deputy Director General  
Tel : 0364 - 2210178 (O)  
Mil : 6300 (O)  
Mob : 9767855562

N 2  
26/12

राष्ट्रीय कैडेट कोर निदेशालय  
पूर्वोत्तर क्षेत्र  
NCC Directorate, NER  
मार्फत मुख्यालय १०१ एरिया  
C/o HQ 101 Area  
पिन - ९०८१०१  
PIN - 908101  
मार्फत ९९ सेना डाकघर  
C/o 99 APO

121 (27)

7029/08/Incentives/P&C/NCC

17 Dec 2019

Smti. Naera Gogoi Sonowal, IAS  
Secretary to the Govt of Assam  
Sports & Youth Welfare Department  
Dispur, Guwahati - 781006  
Assam

1. I am writing to you with a request for taking up a case with the Ministry of Higher Education, Govt of Assam for Grant of Incentives to Assistance Professors who are commissioned in NCC as Associate NCC Officer.

2. Presently, the ANO's are required to undergo mandatory NCC courses for their promotion in NCC and on the other hand they are also required to fulfill UGC requirement to become eligible for their promotions. It becomes very challenging for the ANO's to manage his or her career progression while meeting the twin condition of UGC & DGNCC. In this regard a proposal is att as appendix to this DO letter.

3. May, I therefore request you to kindly examine the proposal and take up a case for implementation of the same with Min of Edn, State Govt of Assam. This policy will benefit the ANOs in their career mgt and promotion aspect and encourage them to attend the mandatory NCC courses, which at present go undersubscribed.

DP  
26-12-19  
R no 137  
26/12/16

Encls : As above

Copy to :-

Shri Dipak Majumdar, IAS  
Secretary to the Govt of Assam  
Higher Education Department

Dear Shri Majumdar,

For advance info and necessary consideration please.

122  
(32)

**GRANT OF INCENTIVE TO ASSISTANCE PROFESSORS WHO ARE  
COMMISSIONED IN NCC AS ANOs**

1. Please refer: -

- (a) National Cadet Corps Act – 1948.
- (b) University Grants Commission Promotion Policy/Guidelines for Assistant & Associate Professors of colleges/universities.

**NCC Requirements from ANOs**

2. As per the NCC Act – 1948, an Assistant Professor who has been selected to be an Associate NCC Officer (ANO) by the respective State Government, has to undergo a Pre-Commissioning Course (PRCN) of 12 weeks at Officer Training Academy at either Kamtee, Nagpur or Gwalior, which is mandatory for getting his or her Commission from the President of India. [Para 32 of the NCC Act & Rules – 1948 refers, extract is attached as Appendix 'A'].

3. Subsequently, in order to become eligible for promotion from one rank to another in NCC, the ANO is required to undergo a refresher course of 4 weeks in either of the Officer Training Academies, as the case maybe.

**UGC Requirements from Associate Professors**

4. **Promotion - Stage 1 to Stage 2.** As per the promotion policy issued by UGC, amongst other prerequisites which are required to be met for promotion from an Associate Professor (without Ph.D) he or she is also required to attend the following, to be eligible for promotion from Stage 1 to 2 :-

- (a) Orientation Course (2-3 weeks).
- (b) Refresher Course/Research Methodology Course (2-3weeks).

5. **Promotion - Stage 2 to Stage 3.** Similarly, it is mandatory for an Assistance Professor to attend minimum one Course/Program from among the categories of Refresher Course, Research Methodology workshop, Training – Learning Evaluation Programs, soft skill development program of 2/3 week duration, before being considered for promotion from Stage 2 to 3.

**The Issue**

6. As can be seen from the above, for an ANO who is otherwise an Assistance Professor, it becomes very challenging & stressful to meet the twin mandatory conditions for his or her promotion. Besides performing all duties at their respective college/institution as required by the academic curriculum, an ANO also devotes considerable time towards the NCC institutional training, seminars/workshops, various social service & community development programs driven by NCC and also attends central annual training camps and all India level camps (TSC, NSC, VSC & RDC), which is mandated vide Para 32, 33 & 34 of the NCC Act – 1948 (copy of the extract is enclosed as Appendix 'B'), all this is at the cost of their own free & family time.

123 (3)

7. It is pertinent to mention here that an ANOs is an important link between the NCC cadets of the respective institution & the Commanding Officer of their NCC Unit. He or she is a role model for the cadets, and hence it is important that they are self-driven & highly motivated and perform their duties with alan, in order to encourage the students of the college to do well in NCC.

**Recommendations**

8. Keeping in mind the additional load which comes on to an ANO, the following is proposed for taking up with the UGC/ HRD Ministry, Government of India: -

(a) Firstly, if an ANO (Associate Professor) attended & qualified the NCC PRCN course of 12 weeks duration, he or she be exempt from attending the OC& one RC/RM of 2-3 weeks. Further, PRCN course be given the same weightage as one OC& one RC/FM course for promotion from Stage 1 to Stage 2 by the promotion screening committee.

(b) Secondly, if an ANO has attended the NCC Refresher Course of 4 weeks duration, he or she be exempt from attending the course/program as mentioned in Para 5 above and be given due credit by the promotion screening committee.

9. This Directorate is of the considered opinion that this proposal, if implemented, will go a long way in motivating the ANOs to perform even better. The ANOs will be more than willing to attend the above mandatory NCC courses, which at present go undersubscribed due to the reluctance on part of the faculty for reasons mentioned above, thereby creating a void in the NCC training.

10. The same is strongly recommended and submitted herewith for your perusal & consideration please.

12/6/30

**PART VIII**  
**TRAINING**

**32. Preliminary Service training.-** Every person who has been selected by a Selection Board for appointment as an officer in the National Cadet Corps in the manner specified hereinto fore in these rules, shall undergo preliminary Services training with an Armed Forces unit for period as below:-

- (a) an applicant for the Junior Division – 2 months.
- (b) an applicant for the Senior Division, Infantry Unit – 3 months.
- (c) an applicant for the Senior Division, Medical, Artillery, Remount and Veterinary Units or Engineering Units – 4 months.
- (d) an applicant for the Senior Division, Armoured Corps, Signal or E.M.E. Units – 5 months.
- (e) an applicant for the Senior Division Air Wing Unit – 4 months.
- (f) an applicant for the Senior Division Naval Wing Unit – 4 months.

**32 A. Officers, Special Course.-**(1) A Special training course will be conducted at the National Cadet Corps Academy, Purandhar, for selected members of the teaching staff of colleges or other institutions providing National Cadet Corps Senior Division Units, such course being of two terms of three months each, the first term being for pre-commission training and the second term for advanced training.

(2) Persons who are selected for the Officers Special Course shall undergo training for two terms of three months each. Any such person may, on successful completion of the first term, be granted commission in the National Cadet Corps but he shall, in that case, be required to undergo training for the second term.

(3) National Cadet Corps officers who have not undergone a similar course before, may be admitted to this course in the second term and their period of training will be three months.

(4) Persons who are detailed for training either for the first or second term of this course shall be under thirty years of age on the first day of the month in which the course starts.

NOTE :-The age limit under this sub-rule may, in special cases, be raised to thirty five years.

(5) Persons who have successfully completed the training for the second term of the course shall be entitled to one year's ante date of seniority.

Provided that nothing in this sub-rule shall apply to National Cadet Corps officers who have successfully completed the nine months 'Officers' Special Course prior to 1st October, 1963.

**PART VIII  
TRAINING**

**32. Preliminary Service training.**- Every person who has been selected by a Selection Board for appointment as an officer in the National Cadet Corps in the manner specified hereinto fore in these rules, shall undergo preliminary Services training with an Armed Forced unit for period as below:-

- (a) an applicant for the Junior Division – 2 months.
- (b) an applicant for the Senior Division, Infantry Unit – 3 months.
- (c) an applicant for the Senior Division, Medical, Artillery, Remount and Veterinary Units or Engineering Units – 4 months.
- (d) an applicant for the Senior Division, Armoured Corps, Signal or E.M.E. Units – 5 months.
- (e) an applicant for the Senior Division Air Wing Unit – 4 months.
- (f) an applicant for the Senior Division Naval Wing Unit – 4 months.

**32 A. Officers, Special Course.**-(1) A Special training course will be conducted at the National Cadet Corps Academy, Purandhar, for selected members of the teaching staff of colleges or other institutions providing National Cadet Corps Senior Division Units, such course being of two terms of three months each, the first term being for pre-commission training and the second term for advanced training.

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(3) National Cadet Corps officers who have not undergone a similar course before, may be admitted to this course in the second term and their period of training will be three months.

(4) Persons who are detailed for training either for the first or second term of this course shall be under thirty years of age on the first day of the month in which the course starts.

**NOTE :-**The age limit under this sub-rule may, in special cases, be raised to thirty five years.

(5) Persons who have successfully completed the training for the second term of the course shall be entitled to one year's ante date of seniority.

Provided that nothing in this sub-rule shall apply to National Cadet Corps officers who have successfully completed the nine months 'Officers' Special Course prior to 1st October, 1963.

126 (2)

**33. Service training.-** (1) Every officer and cadet who has been posted or appointed to a unit or part thereof of the Senior or Junior Division shall be liable to undergo service training for a period of at least 4 hours per week during the training year :

Provided that no training may be carried out during periods when the college or school in which a unit or part thereof is located is closed for vacation :

Provided that every officer and cadet of the Senior and Junior Division shall undergo service training for a minimum period of 65 hours during the annual college and school session, as the case may be.

(2) Every officer and cadet who has been posted or appointed to a unit or part thereof shall also be liable during the training year to attend an annual training camp of 14 days duration in the case of Senior Division unit and of 10 days duration in the case of a Junior Division unit.

**34. Further Service training.-**(1) Every officer of the Senior or Junior Division shall, in addition to the training prescribed by rules 32 and 33, be liable for such period of further service training with an Armed Forces unit as may be directed by the Ministry of Defence, Government of India.

(2) Every cadet of the Senior or Junior Division shall, in addition to the training prescribed by rule 33, be liable to undergo such further service training for which he may volunteer and which may from time to time be sanctioned by the Ministry of Defence, Government of India, or by the State Government.

**34-A. Social Service Training-** Every officer and cadet of the Senior or the Junior Division shall, in addition to the training prescribed by rules 32, 33 and 34, be liable to undergo such Social Service training and for such period as the Government of India in the Ministry of Defence may, from time to time, direct.



**R. Subrahmanyam, IAS**

**Secretary**



सत्यमेव जयते

Ministry of Human Resource Development  
Department of Higher Education  
Government of India

D.O. No.H.11011/02/2016-CDN(Pt)

Date: 06.11.2019

*Adm. CS, Edn(H)*

Dear Chief Secretary/Administrator,

Office of the Addl. Secy  
Higher Education Deptt  
Dispur, Assam-781005  
ECR No. 413543

Please refer to Cabinet Secretary's D.O. letter No.403/1/2/2015-CA.V dated 25<sup>th</sup> October, 2019 regarding the launch of a National Campaign for creating awareness about the 'Fundamental Duties' as part of the 70<sup>th</sup> anniversary of the adoption of the Constitution of India. This national campaign will start from 26<sup>th</sup> November, 2019 and continue for one year.

2. This programme is to focus on Fundamental Duties and ensure that every citizen follows them systematically. The main strategy is to run it as a mass movement (rather than a government scheme) allowing participation of one and all.

3. It is essential that all academic institutions across all streams (colleges, professional colleges, law schools etc.) across all States and UTs are enlisted in the year-long awareness campaign.

4. The awareness campaign may include the following activities, which are suggested as under:-

(i) Administration of Pledge on 26<sup>th</sup> November, 2019 alongwith reading of text of Fundamental Duties in all higher educational institutions in the States/UTs.

(ii) All the higher educational institutions may be asked to make arrangements for watching live the programme from the Central Hall of Parliament to commemorate the 70<sup>th</sup> Anniversary of the Indian Constitution. It must be ensured that the programme is seen by as many students as possible, preferably in a central location.

(iii) Organising essays, debates, quiz and poster competitions focusing on fundamental duties and participate in large numbers in the National level competition that is being organized by UGC shortly.

(iv) Organising talks, workshop and symposia etc. by eminent citizens and legal luminaries.

Office of the Addl. Secy  
Higher Education Deptt  
Dispur, Assam-781005  
2477

*DP*  
*18-11-19*

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- (v) Arranging screening of films/documentaries highlighting the framing of the Constitution or its various provisions and such other material as may be made available as part of the campaign.

The array of activities indicated above is only suggestive and local improvisations may be made as felt necessary.

5. Since the celebrations are going to be a spread over a year and involve multiple stakeholders, a State-level monitoring committee comprising of representatives from academic institutions and concerned officials may be constituted for proper coordination of the campaign.

With regards,

Yours sincerely,



(R. SUBRAHMANYAM)

Chief Secretaries / Administrators of all States/UTs

F/6.3596/2019