

GOVERNMENT OF ASSAM
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION, ASSAM**
KAHILIPARA, GUWAHATI-19.

No. PC/HE/Misc./132/2018/66

Dated Kahilipara the 23rd October,2019.

From : Smti G.Phukan , ACS
Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

To, ✓ The Principal(s)
Govt./ Provincialised Colleges of Assam. .

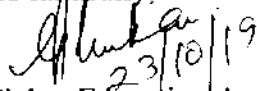
Sub. :- Regarding Guideline for “ National / International Seminars”

Ref.:- Govt. letter No. AHE. 676/2018/34 dtd. 4.9.2019 and

Sir,

I have the honour to enclose herewith Govt. Guidelines for “National/ International Seminars” vide letter No.AHE. 676/2018/34 dtd. 04.09.2019, “Popular Lectures” Scheme vide letter No.AHE.676/2018/35 dtd. 04.09.2019 and request you to submit the proposal to this office observing all formalities as per Govt. Guidelines within 15th November, 2019 for consideration and taking necessary action.

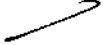
Yours faithfully,


23/10/19
Director of Higher Education, Assam,
✓ Kahilipara, Guwahati- 19 .

Dated Kahilipara the 23rd October,2019.

Memo No.PC/HE/Misc/132/2018/66-A
Copy to :-

- 1) The Joint Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information.


Director of Higher Education, Assam,
Kahilipara, Guwahati- 19 .

(29)

P. B. (Nalini/Banorg)

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-781006.

No. AHE.676/2018/35

Dated Dispur the 4th September, 2019

Sub: Guidelines for "Popular Lectures" Scheme.

Shrija
7/9/19.

1. ABOUT THE SCHEME

Govt. of Assam decided to encourage the research activity among the students / researchers / teachers in Colleges / Universities in Assam. Proposals will be received by the Department of Higher Education, Govt. of Assam under the Scheme- "Popular Lectures" in different fields by Experts. Financial assistance will be provided to the institutions against the proposals. The Popular Lectures in subjects by experts should be organized for students / teachers / researchers from colleges / Universities to bring awareness among them on research methodology, recent advances in the concerned subjects and potential areas of the subject.

2. ELIGIBILITY / TARGET GROUP

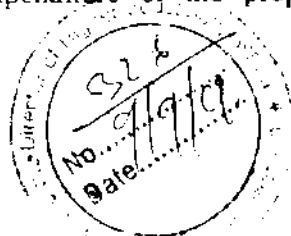
Financial assistance under the scheme will be provided to Govt. / Provincialised Colleges in Assam / State Universities in Assam:

- i. which come under the purview of Section 2(f) and are fit to receive central assistance under Section 12(B) of the UGC Act-1956.
- ii. which are accredited by NAAC.

3. TERMS & CONDITIONS

- i. The institution shall organize a series of four lectures (maximum) in a financial year in different fields.
- ii. The expert must be prominent researcher at least in national level, preferably outside the state, working in a prominent research institute.
- iii. The Govt. will provide a grant upto Rs.1,00,000/-, @ Rs.25,000/- per lecture towards meeting the related items of expenditure for the arrangement (publicity, correspondence, transport, TA/DA to the invitees, refreshment etc.).
- iv. The topic of lecture shall be selected on the basic concepts & recent advances in subjects.
- v. The institution shall identify a coordinator who would co-ordinate the organization of the lecturers. Responsibility of the coordinator would include publicity for lecturer, correspondence, transport, arrangements for lecturers, tea etc.
- vi. In the proposal for financial assistance, the dates, topics, titles of lectures & their speakers should be informed. The proposals will be reviewed by an Expert Committee.
- vii. Wide publicity shall be given for the lectures.
- viii. The lectures shall be organized within the current financial year.
- ix. Final grant and reimbursement will be released after the receipt of the Utilization Certificate and Statement of Total Income and Expenditure of the proposal. (Audited by a Chartered Accountant).

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4. Duly verified Bank details of the organization (Name as per bank records, bank name, branch name and address, account no., nature of account, IFSC code and MICR Code) have to be attached while submitting the UC/SE.


Sd/-(S.Z.Hazarika, IAS)
Secretary to the Govt. of Assam
Higher Education Department

Memo No. AHE.676/2018/35 -A

Dated Dispur the 4th September, 2019

Copy to:

1. P.S. to the Hon'ble Minister, Education, Assam, Dispur, Guwahati-781006 for for kind appraisal of Hon'ble Minister.
2. P.S. to the Advisor, Education, Assam, Dispur, Guwahati-781006 for appraisal of the Advisor, Education.
3. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for kind appraisal of Addl. Chief Secretary.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for kind appraisal of Commissioner & Secretary.
5. P.S. to the Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for kind appraisal of Secretary.
6. The Director of Higher Education, Assam, Kahilipara, Guwahati-781019 for taking necessary action.
7. Guard file.


Joint Secretary to the Govt. of Assam
Higher Education Department.

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR : GUWAHATI-781006.

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No. AHE.676/2018/34

Dated Dispur the 4th September, 2019

Sub : Guidelines for "National / International Seminars".

1. ABOUT THE SCHEME

To improve the research culture among the college teachers and the students, Govt. of Assam has decided to provide financial assistance to the Govt. / Provincialised colleges of Assam. Proposals will be received by the Department of Higher Education, Govt. of Assam under the scheme **National / International Seminars** in different fields. Financial assistance will be provided to the institutions against the approved proposals by an Expert Committee. The **National / International Seminars** in different areas should be organised for students / teachers / researchers from colleges / Universities to inculcate the spirit of research among them. **National / International Seminars** on research methodology, recent advances in the concerned fields and potential areas in emerging technologies.

2. ELIGIBILITY/TARGET GROUP

Financial assistance under the scheme will be provided to college teachers / students in Govt. / Provincialised Colleges in Assam:

- i. which come under the purview of section 2(f) and are fit to receive central assistance under section 12(B) of the UGC Act, 1956, and
- ii. which are accredited by NAAC.

3. TERMS & CONDITIONS

- i. The institution should organize one national / international seminar in a financial year.
- ii. The Govt. will provide a grant upto Rs.2,00,000/-(for national seminar) and Rs.3,00,000/-(for international seminar) towards meeting the related items of expenditure for the arrangement (publicity, correspondence, transport, TA/DA to the resource persons, refreshment etc.)
- iii. The organizer must ensure the quality of the papers presented in the seminar. Therefore, the maximum number of participants is to be restricted to 100 only. **Participant must present their own research works only. No articles on collected data should be presented or published. A declaration must be reviewed / obtained from the concerned participant regarding originality of the presented work. The submitted papers must be reviewed by experts in the concerned subject and the organizer must ensure that only properly reviewed and corrected papers are accepted for presentation.**
- iv. The invited lecturers should be from the acknowledged expert of national / international repute.
- v. The organizer should appoint a coordinator who would co-ordinate the organization of the seminar. Responsibility of the coordinator would include publicity for seminar correspondence, transport, arrangement for seminars / refreshment etc.
- vi. Wide publicity should be given for the seminar.
- vii. The seminar should be organized within 31-03-
- viii. Final grant and reimbursement will be released at the earliest after the receipt of the Utilization Certificate and Statement of Total Income and Expenditure of the proposal.

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4. Duly verified Bank details of the institution (Name as per bank records, bank name, branch name and address, account no., nature of account, IFSC code and MICR code) have to be attached while submitting the UC/SF.
- i. In the proposal for financial assistance the dates, topic, names of speaker should be informed.
 - ii. The institutions must apply in a specific format. The proposal should mention the proposed date, name of resource persons and a Concept Note on the topic of the seminar. An Expert Committee will review the proposals and sanction will be accorded on the basis of the suggestion of the Committee.
 - iii. The request will be considered on a first come first served basis.
 - iv. The seminar must be completed by end of February with necessary utilization certificate.


Sd/- (S.Z.Hazarika, IAS)
Secretary to the Govt. of Assam
Higher Education Department

Memo No. AHE.676/2018/34 -A

Dated Dispur the 4th September, 2019

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5. P.S. to the Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for kind appraisal of Secretary.
6. The Director of Higher Education, Assam, Kahilipara, Guwahati-781019 for taking necessary action.
7. Guard file.


Joint Secretary to the Govt. of Assam
Higher Education Department.

