

Guide for Affiliated Colleges

Definitions:

- **Faculty:** A Faculty of Studies of the University
- **Programme:** It is a course of study for which a Degree or Certificate is awarded by the Institution. A Programme of study is the approved curriculum followed by an individual student such as B.A, M.A, MBA etc.
- **Level:** Levels of Programmes such as Under-Graduate, Post-Graduate, Certificate, Diploma etc.
- **College:** These are institutions which can run degree programmes but are not empowered to provide degree on their own and are necessarily have to be attached with some University/University level institution for the purpose of awarding degree.
- **Discipline:** An academic discipline or field of study is a branch of knowledge that is taught and researched at the Institution. There are large numbers of disciplines, which are taught in various Institutions and their nomenclature varies from Institution to Institution. For example in the case of B.A. in Geography, B.A. is a Programme and Geography is a discipline.

Reference :

https://www.education.gov.in/sites/upload_files/mhrd/files/ebook/ebook_files/annexures/Annexure-2.pdf

1. Programme Master

This sheet captures details of all the Programmes mapped with each faculty in the university/autonomous college.

University-Code	Faculty-code	Programme-code	Programme Name	Level	Whether NEP Based?
Unique Code of University	Unique Code of Faculty	Unique Code of Programme	Name of Programme	UG/PG/Certificate	Yes/No

Column 1: University Code

In this column, the college needs to enter the unique code assigned to their institution. (Same as provided in the University Master sheet)

Column 2: Faculty Code

In this column, the college needs to enter the unique faculty code assigned to the faculty. (Same as provided in the Faculty Master sheet).

Column 3: Programme Code

In this column, the college needs to enter the unique programme code assigned to the programmes which are present in each faculty.

Column 4: Programme Name

In this column, the college needs to enter the unique programme name assigned to the programme code which is present in each faculty.

Column 5: Level

In this column, the college needs to enter the Level of the programme which is present in each faculty.

Examples:

UG: Bachelor of Commerce, Bachelor of Arts, Bachelor of Arts etc.

PG: MBA, Master of Science, MCA etc.

Certificate: Certificate program in Mobile App Development, Certificate program in Tourism etc.

Column 6: Whether NEP Based?

In this column, the college needs to enter “Yes” if the programme is NEP based and “No” if the programme is not based.

2. College Master

University-Code	College-Code	College-Name	District	Affiliation	Type	Gender Setup	Whether Transgenders are allowed to apply?	AISHE Code
Unique Code of University	Unique Code of College	Name of College		Affiliated/Autonomous	Govt. / Govt. Aided /Private	Co-ed/Women-Only/Men-only	Yes/No	

Column 1: University Code

Unique university code as provided in the University Master.

Column 2: College Code

In this column, the college needs to enter the unique college code assigned by the University.

Column 3: College Name

In this column, the college needs to enter the name for the college code provided.

Column 4: District

In this column, the college needs to enter the district where it is located.

Column 5: Affiliation

In this column, the college needs to enter the affiliation status- Whether it is an affiliated college with the university or it is an Autonomous College.

Column 6: Type

In this column, the type of college needs to be entered in terms of Government college, Government Aided college or Private College.

Column 7: Gender Setup

In this column, the college needs to enter the gender allowed for taking admissions in the college.

Column 8: Whether Transgenders are allowed ?

In this column, the college needs to enter “Yes” if transgenders are allowed to apply for programmes and “No” if they are not allowed to apply.

Column 9: AISHE Code

In this column, the college needs to enter the AISHE code assigned.

3. Discipline Mapping

University-Code	Faculty-Code	Programme-Code	College-Code	Group-Name	Discipline-Code	Discipline-Name	Whether NEP Based?	Major Seats in College	Minor Seats in College
Unique Code of University	Unique Code of Faculty	Unique Code of Programme	Unique Code of College	Name of Discipline/Subject Group	Unique Code of Discipline/Subject	Name of Discipline/subject	Yes/No	Total Seats when selected as Major (Standard reservation policy of state will apply)	Total Seats who selected as Minor

Column 1: University Code

Unique university code as provided in the University Master.

Column 2: Faculty Code

Unique faculty code as provided in the Faculty Master

Column 3: Programme Code

Unique programme code as provided in the Programme Master.

Column 4: College Code

Unique college code as provided in the College Master.

Column 5: Group Name

In this column, the college needs to enter the group name applicable to the programme as per the admission policies.

Example:

Bachelor of Arts:

Group A	Group B	Group C
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Bachelor of Commerce:

Group A	Group B	Group C	Group D	Group E
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Column 6: Discipline Code

In this column, the college needs to enter the disciplines applicable for selection within the groups.

Example:

Group A	Group B	Group C	Group D
Discipline 1	Discipline 3	Discipline 6	Discipline 8
Discipline 2	Discipline 4	Discipline 7	Discipline 9
	Discipline 5		

Column 7: Discipline Name

In this column, the college needs to enter the name of the disciplines available for selection from each group.

Column 8: Whether NEP Based?

In this column, the college needs to enter “Yes” if the programme is NEP based and “No” if the programme is non-NEP based.

Column 9: Major Seats in College

In this column, the college needs to enter the no. of seats available for admission in the programme as Major.

Column 10: Minor Seats in College

In this column, the college needs to enter the no. of seats available for admission in the programme as Minor.