

**GOVERNMENT OF ASSAM,
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM,
KAHILIPARA, GUWAHATI-19**

No.DHE/Budget Estimates/305/2018/29

Dated Kahilipara, the 2nd Sept, 2019.

From :- Smti Gitimoni Phukan , A.C.S.
Director of Higher Education, Assam,
Kahillipara, Guwahati-19

To

1. The Registrar, (All Universities).
2. The Principal (All Govt. & Provincialised Colleges / PDUAM).
3. All Voluntary Organisation under Directorate of Higher Education, Assam.

Sub. **SUBMISSION OF BUDGET ESTIMATES FOR THE YEAR 2020-2021.**

Sir/Madam,

In inviting a reference to the subject cited above, I have the honour to request you kindly to submit the Budget Estimates under EE.Estt. Etc. for the financial year 2020-2021.

I would also like to request you to kindly submit the **BUDGET ESTIMATES** of your Office/Institution as per "L" Form enclosed herewith in quadruplicate *on or before 20th September '2019.*

The "L" statement should be submitted separately showing number and name of incumbents for each sub-head under the various Minor, Major Head of Account included in the Estimates.

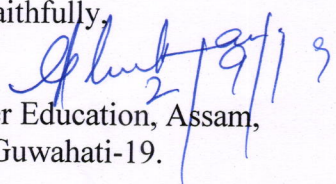
The "L" statement must be submitted in a **BOOKLET FORM**.

It is also mentioned here that non submission of Budget Estimates in due course of time will lead to non-inclusion of provision of fund in the Budget Estimates during 2020-2021 for which DDOs concerned will be held personally responsible for the purpose.

This may please be treated as **TOP MOST PRIORITY**.

Please acknowledge the receipt of the same .

Yours faithfully,


Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

Memo No. DHE/Budget Estimates/305/2018/29-A

Dated Kahilipara, the 2nd Sept, 2019.

Copy to :-

- 1) The Secretary to Govt. of Assam,
Education (Higher) Department, Dispur, Guwahati-6 for information.
- 2) The Dy. Director of Higher Education, Assam, in-charge of
Pension , Apptt./ Scholarship, ACA/Nazrat, C.E. Branch of this Directorate for
information and necessary action .
- 3) The Deputy Director for Sanskrit Education, Assam alongwith Sanskrit &
Pali Tols, Nalbari Sanskrit College and Assam Sanskrit Board, for information &
necessary action.
- 4) The Supdt. of Pension, Apptt./Scholarship, ACA/Nazrat, C.E. Branch of this
Directorate for information and necessary action .

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Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

FORM - L
STATEMENT SHOWING DETAILS OF SANCTIONED POSTS AND NAME OF INCUMBENTS WITH PAY IN SUPPORT OF THE BUDGET PROPOSAL UNDER SALARY

Department Code:	Name of Department	
Code	Name of Head of Department	
(Please Select Department code from the list given overleaf)		
DDO Code	Name of Head of Office:	

Head of Accounts	Major Head	Sub-Major Head	Minor Head	Sub Head	Sub-Sub Head	Detail Head	Sub-Detail Head

Sl. No.	Name of Posts	Class (I/II/III/IV)	No. of posts sanctioned		Scale of Pay	Remarks, if any	
			Filled-up	Vacant			
1	2	3	4	5	6	7	8

Part-II Name of incumbents with pay and allowances

Sl. No.	Name of Incumbents	Designation (Name of the post which hold)	Scale of Pay	Basic Pay as on 1 st March (Rs.)	Special Pay (Rs.)	Incremental Date	Amount of Pay for the year (Column 5 x 12 months)	Amount of increment (Rate x No. of months)	Amount of arrear pay of previous years, if any	Total of pay Col. (6+7+8+9+10)
1		3	4	5	6	7	8	9	10	11
	Grand Total									

(Note:- Separate sheet may be used part wise)

Signature of Budget controlling authority

W.E.F. 01-04-2020 to 31-03-2021 (Twelve months)							
Total Pay Band	Total Grade Pay	Total Basic Pay (1+2)	Total D.A.	Total H.R.A.	Total M.A.	Other Allowance	Total Pay for 2020-2021 (3+4+5+6+7)
1	2	3	4	5	6	7	8

Signature of Budget controlling authority