

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA ***** GUWAHATI-19.

No.PC/HE/Plan-24/2012/210

Dated Kahilipara the 12th September /2019.

From : Smti. G. Phukan, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, 1. The Registrar,
Gauhati University, Guwahati/ Dibrugarh University, Dibrugarh/ Bodoland University,
Kokrajhar/ Cotton University, Guwahati/ Kumar Bhaskar Varma Sanskrit & Ancient Studies
University, Nalbari/ Bhattadev University, Bajali./Madhabdev University, Narayanpur/ Kabi Guru
Rabindra Nath Tagore University, Hojai.
2. The Principal (all),
Govt. and Provincialised Colleges of Assam.

Sub: Regarding uploading of fee waiver datas in web portal.

Ref. This office letter No.PC/HE/Plan-24/2012/206, dtd.12/09/2019.

Sir,

In continuation to this office letter mentioned under reference, I would like to inform you that the documents/data have not yet been uploaded in the fee waiver web portal developed through AMTRON for the year 2019-20.

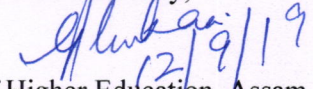
You are, therefore requested to **upload the documents/data in the fee waiver web portal for 2019-20 latest by 20th September/2019**, so that the process can be completed immediately and the undersigned can move proposal to Govt. for release of fund at the earliest.

The steps to be followed for uploading fee waiver datas noted below :

1. Login and setting up new pass word.
2. Uploading of University/College category and submit the document proof.
3. Approval of University/College category.
4. Institute will prepare and upload the all students Master Data.
5. Institute will prepare and upload the BPL students Master Data.
6. Entry of Fee Master Data(applicable only for Universities).
7. Uploading of Undertaking (that must be signed with official seal of concerned authority of the institution)
8. The final step is "Compile Data" to complete the Fee Waiver Process. (the Compile Data option is available in the Fee Waiver Application in the "Admission Process" Menu).

Please contact for any clarification at email via prasanta.lahkar@amtron.in

Yours Faithfully,



12/9/19
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Dated Kahilipara the 12th Sepember/2019.

Memo No. PC/HE/Plan-24/2012/210-A

Copy to :-

1. The Joint Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
2. Sri Mukul Kalita, Manager, IT Division, AMTRON, Bamunimaidam, Guwahati-21.
3. Sri Prasanta Lahkar, Web Developer, AMTRON, Bamunimaidam, Guwahati-21.


Director of Higher Education, Assam
Kahilipara, Guwahati-19