

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

No.DHE/CE/Misc/41/2020/48,

Dated Kahilipara, the 30<sup>th</sup> July/2021

From: Shri D.K. Mili, ACS,  
Director of Higher Education, Assam  
Kahilipara, Guwahati- 19.

To, ✓  
The All Principal,  
Provincialised/PDUAM/Govt. Model Colleges, Assam.


Sub: **Regarding submission of documents for first salary to the newly appointed incumbent in the college.**

Sir,

In inviting a reference on the subject cited above, I would like to request you to furnish required documents/information as desired by [www.finassam.com](http://www.finassam.com). in connection with allowing first salary proposal to the newly appointed incumbent(s) of your college and request you to submit a soft copy of the required documents as mentioned in the proforma enclosed by a special messenger to this Directorate at an early date.

The matter be treated as **MOST URGENT**.

Yours faithfully,

  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.



**LIST OF COLLEGES FOR SUBMISSION OF DOCUMENTS IN CONNECTION WITH FIRST SALARY TO THE NEW APPOINTEE.**

<b>Sl. No.</b>	<b>Proposal Number &amp; Date</b>	<b>Name of College</b>	<b>Name of incumbent</b>	<b>Documents required by FINASSAM.COM</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1	FSP-HE-0730 12-07-2021	Jagiroad College	Pranjit Thakuria Bikashita Borah Suntoo Das Gargi Phukan Junu Poudel Klirni Terangpi Bharat Bonia Amar Deka	Kindly furnish the Format I & Format II (prescribed)
2	FSP-HE-0753 14-07-2021	Women`s College, Tinsukia	Jumli Nath	Kindly furnish the Format I & Format II (prescribed)
3	FSP-HE-0754 14-07-2021	Women`s College Tinsukia	SOMEN PAUL	Kindly furnish the Format I & Format II (prescribed)
4	FSP-HE-0755 14-07-2021	Women`s College Tinsukia	NARJI BARUAH	Kindly furnish the Format I & Format II (prescribed)
5	FSP-HE-0758 14-07-2021	Tinsukia College	PORINITA DUTTA LONGKI ENGLENG	Kindly furnish the Format I & Format II (prescribed)
6	FSP-HE-0769 15-07-2021	D.R. College	Samrat Sengupta	Kindly furnish the Format I & Format II (prescribed)
7	FSP-HE-0770 15-07-2021	Damdama College	DR. PALLABI DEKA	Kindly furnish the Format I & Format II (prescribed)
8	FSP-HE-0768 15-07-2021	Mankachar College, Mankachar	PRIYANKA GOGOI ABDUL MOTLEB SHAIKH	Kindly furnish the Format I & Format II (prescribed)
9	FSP-HE-0793 19-07-2021	Lumding College	SATYAJIT DEY BARUAH BISWAJIT NATH DR. BANDITA TERONPI	Kindly furnish the Format I & Format II (prescribed)
10	FSP-HE-0787 16-07-2021	North Lakhimpur College	Venus Borgohain	Kindly furnish the Format I & Format II (prescribed)
11	FSP-HE-0785 16-07-2021	Bir Lachit Borphukan College	Jayanta Gogoi	Kindly furnish the Format I & Format II (prescribed)
12	FSP-HE-0784 16-07-2021	Nalbari College	DR. ANAMIKA DUTTA	Kindly furnish the Format I & Format II (prescribed)
13	FSP-HE-0783 16-07-2021	Lumding College	SHALEH AKRAM ARABINDA MEDHI SUDHANGSHU PRIYA BHARATI SATYAJIT DAS	Kindly furnish the Format I & Format II (prescribed)
14	FSP-HE-0779 16-07-2021	Mariani College	RUPALI MALAKAR	Kindly furnish the Format I & Format II (prescribed)
15	FSP-HE-0771 15-07-2021	Goalpara College	BINANDITA BARMAN	Kindly furnish the Format I & Format II (prescribed)
16	FSP-HE-0811 11-08-2021	Gogamukh College	ANKUR RANJAN PHUKAN	Kindly furnish the Format I & Format II (prescribed)
17	FSP-HE-0812 11-08-2021	Lakhipur College	HEERAK JYOTI NATH DR. ARSHAD LASKAR DR. RUPALI RONGPIPI IMRAN MOZID DR. ANUPAMA RABHA DR. ASMA EASMIN	Kindly furnish the Format I & Format II (prescribed)
18	FSP-HE-0814 11-08-2021	Dr. B. K. B College	SHRADDHANJALI BHATTACHARJEE BHARGAB DAS ANKUR PROTIM MAHANTA ANKUR BANIA DR. JAHANGIR HUSSAIN ALOM DR. CHANDANA DEKA DR. RANJEETA KAKOTI JITYA RANJAN SAIKIA AFSHANA PARVEEN	Kindly furnish the Format I & Format II (prescribed)
19	FSP-HE-0818 11-08-2021	Handique Girls` College	NAYANJYOTI BORO POBI GOGOI SUDEM WARY Miss Swapna Lahon	Kindly furnish the Format I & Format II (prescribed)
20	FSP-HE-0796 20-07-2021	Damdama College	DIKSHITA BURAGOHAIN	SANCTIONING LETTER IS NOT APPROPRIATE
21	FSP-HE-0731 13-07-2021	Hatichung College	BOBI BORAH CHINMOYEE BORAH JUNTI DAS KSHIROD KUMAR NATH	There are no appointment letters of the incumbents.
22	FSP-HE-0721 12-07-2021	Hatsingimari College	DR. MIZANUR RAHMAN DR. MOHAMMED ALI ASADUZZAMAN DR. ABDUL GAFUR	The name of ASADUZ ZAMAN does not appear in the appointment letter. Dept is to clarify
23	FSP-HE-0704 22-09-2021	Hatidura College, Dhubri	Jamir Uddin Ahmed Dr. Mossstt Shahinoor Khatun Chayanika Roy Bijay Kr. Barman DR. SHAHALOM ISLAM	Uploading of the appointment letter is too small to verify. kindly make it large

**FORMAT II (2020-2021)**

**PROFORMA OF FINANCE (SIU) DEPARTMENT ISSUED VIDE NO.FSI.6/2005/4, DATED 30/07/2005 FOR FILLING UP OF POSTS (SIMPLIFIED)**

Sl. No	Name of the post  (indicate only one category of post in one line/row)	Cadre strength of each category  (indicate total number of posts in each cadre)	Number of posts already approved for filling up by Finance (SIU) Department till date  (Year wise)	Number of posts filled up against Finance (SIU) approval till date	Number of posts lying vacant as on 31-03-2020  (please do not include posts that have been already approved for filling up though not yet filled up)		Number of the essential vacant sanctioned posts  Proposed to be filled up during 2020-2021 for which Finance (SIU) approval is now sought	Original sanction number and last retention number of posts proposed to be filled  (at least one of these if both are not available (please indicate clearly whether permanent or temporary))	Location of the posts  (Name of the Office and place)	Number of posts required for filling up backlog vacancies against reserved categories of SC/ST(H)/ST(P) Physically handicapped  (Please indicate category clearly)	Remarks / justification Essentiality /Pri category  (backlog / Court / Order / Line / Lin functional)
					Plan	Non-Plan					
A	B	C	D	E	F	G	H	I	J	K	L
1	<b>Vacancy to be arise upto 31-03-2020</b>										

Senior FA/FA  
Date :

Head of the Department  
Date :

Head of the Administrative Department  
Date :

**BASE LEVEL VACANT SANCTIONED POSTS IN THE DEPARTMENT**

**FORMAT - I (2020-2021)**

**Name of the Department / Directorate :- Directorate of Higher Education, Assam, Kahilipara, Guwahati-19.**

**Name of College-**

Name of Posts	Total existing vacancies in direct entry posts as on <b>31-03-2020</b> (do not include posts already approved by SIU though yet to be filled up.	Number of essential vacant posts required to be filled up by direct recruitment only during <b>2020-2021</b>	Plan / Non-Plan	Priority criteria backlog / (court order) / lien-functional / technical	Backlog position SC/ST(H)/ST(P)/ Phy. Handicapped	Duties & functions / responsibility of the posts	Whether justified redundant or any (re-designation needed)	Name & number of posts in the Department that are not essential or redundant
A	B	C	D	E	F	G	H	I
<b>(a) Gazetted Posts.</b>								
<b>(b) Non-Gazetted</b>								
<b>Total</b>								
<b>Grand Total (a+b)</b>								
<b>Total Non Gazetted</b>								

Signature  
Sr. F.A./FA.

Signature  
Head of the Department

Signature  
Head of Administrative Department.